



Human Resources

DATE POSTED: January 16, 2009

REQ. # 09-004

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, FL 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **01-16-2009 TO 01-22-2009**
but will remain open until filled

DEPARTMENT/DIVISION
VETERANS

POSITION AVAILABLE
VETERAN SERVICES DRIVER – TEMP/ON CALL

OF OPENINGS
1

STARTING SALARY
\$7.81 - \$11.76
COMMENTS
DRIVING POSITION
VETERANS PREFERENCE

It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 657

PAY GRADE: 4

SALARY: \$7.81 - \$11.76

VETERAN SERVICES DRIVER, TEMP

MAJOR FUNCTION: Transportation of Veterans to and from Department of Veteran Affairs Medical Facilities.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Basic knowledge about proper vehicle maintenance. Thorough knowledge of traffic laws, van transportation, standard operating procedures and internal workings of VA Medical Facility.

Abilities/Skills: Ability to understand directions and instructions. Ability to drive independently to VA Medical Facilities within the State of Florida. Ability to maintain records and to make reports requiring extreme accuracy. Ability to establish and maintain effective working relationships with the public and fellow employees.

ESSENTIAL JOB FUNCTION: Operates and maintains the Veterans Transportation vehicles. Drives and maintains vehicles, services and washes. Performs other office duties as necessary. Works varied hours as necessary based on trip needs. Works under the general direction of the Transportation Coordinator of Veteran Services. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Ability to assist lifting veterans in and out of vehicle. Physical strength and ability to carry wheelchairs or walkers in and out of vehicle. Good hearing and vision with or without correction.

ENVIRONMENTAL CONDITION REQUIREMENTS: Sitting while driving vehicle.

WORK HAZARDS: Constant vehicular traffic. Works in close proximity of people with illnesses.

SAFETY EQUIPMENT USED OR NEEDED: CPR masks, seat belts, fire extinguishers.

EDUCATION: Graduation from high school or possession of an accepting equivalence of diploma. Certified in First Aid, CPR, and any other certification as required by the State of Florida.

EXPERIENCE: Must have a good driving record, a basic medical knowledge and excellent interpersonal relations with disabled individuals. A comparable amount of training or experience may be substituted for the minimum qualifications.

LICENSE, CERTIFICATION OR REGISTRATION: Must be an Honorably Discharged Veteran.

Must possess a valid Florida driver's license and maintain a good driving record.

